



**MINUTES OF SPECIAL BOARD MEETING
BOARD OF EDUCATION
JULY 5, 2023**

The Board of Education of the Artesia Public School District met in special session in the Lowell M. Irby Board Room, at 6:00 p.m.

CALL TO ORDER— Mr. Bowman, Board President, called the meeting to order at 6:00 p.m.

ROLL CALL— A Roll Call was taken with the following members present:

JEFF BOWMAN	President
DAVID CONKLIN	Vice President
KRISTY CROCKETT	Member
BEN HARVEY	Member
CHERIE WIDMAYER	Secretary

Staff attending the meeting in person included Thad Phipps-Superintendent, Danny Parker-Assistant Superintendent of Secondary Education, Cody Skinner-Assistant Superintendent of Operations, Clint Taylor-Director of Finance, JR Null-Director of Personnel, and Mitzi McCaleb-Director of Health and Wellness. Other staff members who attended in person: Matt Conn, Scott Neel, Brian Taylor, Marsha Molina, Lynn Worley, Chanda Crandall, Billy Hays, Darian Jaramillo, Sally Fodge, Jeff Johnson, and Scott Simer. Other visitors included Wandean Ruiz, Ethan Stock, and Sophia Stock.

PLEDGE OF ALLEGIANCE – The pledge to the United States flag and the official salute to the New Mexico flag were led by Mr. Harvey.

APPROVAL OF AGENDA – Mr. Bowman asked for corrections, deletions, or changes to the agenda. A motion was made by Mrs. Crockett and seconded by Ms. Widmayer to approve the agenda. The motion passed unanimously.

DIRECTOR OF FINANCE

A. *Seek Final Approval of the 2023-2024 Budget

Mr. Taylor, concurred by Mr. Phipps, asked the Board to give final approval of the 2023-2024 budget for the District. The budget has been fully approved by the New Mexico Public Education Department. A motion was made by Mr. Harvey, and it was seconded by Ms. Widmayer to approve the final budget for the District. The motion passed unanimously.

ASSISTANT SUPERINTENDENT OF SECONDARY EDUCATION

A. *Seek Approval to Purchase Science Kits for Grades 6-8 from ECA Science Kit Services

Mr. Parker, concurred by Mr. Phipps, sought approval of a quote of \$35,619.36 for science kits to be used in science classrooms in grades 6-8. Mr. Conklin made a motion to approve a quote for the purchase of the science kits, and Mrs. Crockett seconded the motion. The motion passed unanimously.

ASSISTANT SUPERINTENDENT OF OPERATIONS

A. *Seek Approval of Change Order #1 for the Running Track at Bulldog Bowl

Mr. Skinner, concurred by Mr. Phipps, sought approval of a change order from AK Sales to retop the home team ramp at Bulldog Bowl and to add gray transfer zones to the running track at a cost of \$33,022.49. Mrs. Crockett made a motion to approve the change order and Mr. Harvey

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seconded the motion. This purchase will come from legislative capital outlay. The motion passed unanimously.

PUBLIC FORUM – None for this meeting

DATES TO REMEMBER –


- July 10, 2023, Next Regularly Scheduled Board Meeting, 6:00 p.m.

11. **EXECUTIVE SESSION** – Ms. Widmayer made a motion for the Board to meet in Executive Session regarding personnel. Mr. Conklin seconded the motion. The motion passed unanimously.

Mr. Conklin moved to end the executive session. Mr. Harvey seconded the motion. The motion passed unanimously. No action was taken.

Mr. Phipps announced that he would be retiring effective August 31, 2023. Mr. Bowman thanked Mr. Phipps for his service to the District. Mr. Conklin stated that there is no one who is “as big a Bulldog as Mr. Phipps.”

12. **ADJOURNMENT** — The Special Board Meeting was adjourned at 8:07 p.m.

 –
Cherie Widmayer, Secretary